

Burlington Youth Soccer Association, Inc.

Bylaws

As Last Amended ~~June, 2015~~ August, 2018

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ARTICLE I: NAME

The official name of the organization is the Burlington Youth Soccer Association, Inc. (hereafter BYSA).

ARTICLE II: PURPOSE

BYSA is a non-profit organization incorporated under the laws and regulations of the Commonwealth of Massachusetts whose purposes are:

- 1) To provide opportunities for youth residing in the Town of Burlington, Massachusetts to learn, participate in and enjoy the sport of soccer through development of individual skills, fitness and teamwork.
- 2) To promote soccer as a sport in Burlington and to influence government, educational institutions, citizens, private enterprise and others as appropriate to make available adequate facilities and resources for same.
- 3) For educational purposes, including but not limited to educating its member families in the skills and playing of the game of soccer. Further, to educate players and coaches about fair play and good sportsmanship in the game of soccer. ~~To teach fair play and good sportsmanship in the game of soccer, for both players and coaches.~~
- 4) To provide opportunities through in-town and/or area leagues for youth to participate in organized, competitive soccer games consistent with their skill and age levels.
- 5) To develop coaches and others to carry out the purposes of its programs.
- 6) For the purpose of doing any and all other lawful things which are permitted by Chapter 180 of the General Laws of the Commonwealth of Massachusetts, as now in force and hereafter amended, and for using and exercising all powers conferred from time to time by the laws of the Commonwealth upon the corporations organized under this Chapter
- 7) Such purposes as described herein above shall be limited to as follows:
 - a) For charitable and educational purposes as described in Section 501 (c) (3) of the Internal Revenue Code of 1954, for the corresponding provision of any future United States Internal Revenue Law;
 - b) No part of the net earnings of which shall enure to the benefit of any private shareholder or individual;
 - c) No substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation except as otherwise provided by the Code. The BYSA Company shall not participate in, or intervene in (including publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

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ARTICLE III

A. GOVERNANCE

BYSA is governed by an Assembly of Coaches and Assistant Coaches who serve or have served the Association during the current season (or preceding season when that age group is not playing in the current season), and by a Board of Directors which is elected annually by the Assembly. Assembly members serve without compensation.

B. BOARD OF DIRECTORS

1. The Board of Directors shall consist of the following officers and members:

President
Vice President
Treasurer
Secretary/Clerk
Board Members (numbering twelve to sixteen)
Immediate Past President

2. Duties of Board officers and Board members are as follows:

A. President. Provides overall management and direction to BYSA organization and program to ensure attainment of purposes and objectives. Calls all Board and General Assembly Meetings and presides over same, voting only in the event of a tie. Handles complaints and problems associated with operation of BYSA. Authorized to make payments from accounts for all authorized BYSA expenditures.

B. Vice President. Handles duties of the President in his/her absence or in the event of a vacancy in that office during a term.

C. Treasurer. Maintains the accounts and financial records of the Association. Provides periodic and annual reports to the Board and Assembly on the financial condition of BYSA and makes payments from the accounts for all authorized BYSA expenditures. Handles duties of President in the absence of other officers.

D. Secretary/Clerk. Sends notices of Assembly and Board meetings to those eligible to participate. Maintains minutes of all official meetings and handles correspondence of the Board. Maintains the official copy of the BYSA bylaws. Handles the duties of the President in his absence and the absence of the Vice President. Compiles, maintains, and makes available to the Board a list of all members of the General Assembly including name, address, phone number, alternate or cell phone number, e-mail address and preferred mode of contact.

E. Member Directors. With above officers vote on policies and procedures governing BYSA and handle specific duties as assigned by the President including but not limited to administration of registration, equipment management, league representation, photography of players/teams, uniform purchase and distribution, field maintenance, coaching and player skills clinic organization, player evaluation and team assignment, direction of travel and in-town programs, and other matters as they arise.

F. Immediate Past President. Advise officers and members on existing policies and procedures. With above officers and members vote on policies and procedures governing BYSA. Immediate Past President shall serve until the next General Election.

3. The Board shall meet not less than six (6) times during the BYSA's fiscal year. Meetings are called by the President or at the request of at least four Board members. Notice of meetings shall be sent to all Board members at least three days before the date of a meeting except in the case of an emergency when no notice will be required but provided that at least a majority of Board members participate in addressing the particular issue or issues at hand

4. All matters, which properly come before them, shall be decided by a majority vote of those Board members present and voting. A majority of the current Board membership shall be required to constitute a quorum.

5. Board member and officer terms expire and terms of new or re-elected members and officers commence with the beginning of the fiscal year.

6. In the event a vacancy occurs on the Board it may be filled by vote of a majority of the remaining Board members. An individual so elected will serve until the subsequent Annual Meeting and Election.

7. All Board members with the exception of the registrar serve without compensation.

8. An officer or member director who misses three or more consecutive Board meetings for other than major extenuating circumstances such as serious illness, family emergency or other reason may be removed from office by a two-thirds vote of all members of the Board.

C. GENERAL MEETINGS

1. There shall be at least quarterly meetings of the Assembly of Coaches, called by the President or at the request of at least 10 Assembly members. Included among the meetings is the Annual Meeting of BYSA which shall be held in June.

2. Notice of Assembly Meetings shall be given to all members at least three days prior to the date of the scheduled meeting by mail, e-mail, or phone.

3. At least 12 members must be present to constitute a quorum to transact business.

4. A majority of members present and voting will be required for approval of matters properly coming before the Assembly, except that a two-thirds vote is required for amendment of the bylaws.

5. Meetings shall be conducted under modified Roberts Rules of Order.

D. FISCAL YEAR

The BYSA's fiscal year begins July 1 and ends the following June 30.

E. ELECTIONS

1. Election of Board Members and Officers shall be held at the Annual Meeting, except that the Board may fill vacancies occurring during a term as noted in Article III.

2. Nominating Committee. A Nominating Committee consisting of three members of BYSA shall be appointed by the President. The Committee shall seek nominations for officers and Board members from the membership and ensure that there are candidates for all positions. Presentation of nominations by the committee will in no way preclude other nominations being made by the Assembly at the Annual Meeting.

3. Election of officers shall be by majority vote. Each Assembly member attending that portion of the Annual Meeting may vote. Written ballots shall be provided in the case of contested positions. The election for officers' positions shall be held prior to that of the Member Directors in the case of contested positions. In the event there are more than two candidates for an officer position, and no one candidate receives a majority of the eligible votes cast for the office, a runoff election shall be held among the top two vote-getters. Candidates for Member Director placing among the top fourteen vote-getters will be elected to the Board.

4. An individual elected as an officer is automatically a member of the Board of Director and cannot simultaneously be elected a Member Director. An individual on the ballot as a candidate for an office and not elected to same shall automatically become a candidate for member director. No individual may hold more than one office simultaneously, except that the Assembly may vote to combine portions of clerk/secretary and treasurer.

F. FEES

1. Each player will be charged a fee for each season of play. This fee will be determined by the Board of Directors.

2. Any registrations received after the cutoff registration date set by the Board of Directors will be charged a late fee to be determined by the Board.

3. Refund policy will be determined by the Board of Directors and written in their Policy document.

ARTICLE IV

A. TEAM ORGANIZATION

1. Team size will be determined by registration numbers with every effort made to maintain the optimum size for team operation, within the minimum and maximum roster sizes determined by the league or program in which the team participates.

2. Players will be organized by age in travel leagues or in in-town program(s), as determined by the policy of the league or program.

3. Approval of the Board of Directors will be required for a younger player to play at an older age grouping.

4. Travel leagues are organized according to general skill level. The BYSA in organizing its team selection procedures will take into account the league structure to endeavor to field teams as competitive as possible. BYSA shall have an established player evaluation policy for use in team selection.

5. Coaches are assigned to teams based on knowledge of soccer, experience, and coaching ability as recognized by Board and parent evaluations, and as expressed in the coach selection policies of the Board. Coaching assignments and team placements will be recommended to the Board by the President and/or his/her designated Coaching Committee. Approval of coaching assignments must be by a majority of Board members.

6. Teams will be selected in accordance with the written policies of the Board of Directors.

B. TEAM MANAGEMENT

1. The head coach has overall responsibility for the team and is responsible to manage the team in accordance with the policies of the BYSA Board of Directors.

2. Head coaches, assistant coaches, and other adult volunteers are expected to learn and adhere to the policies of the BYSA Board of Directors, the league or program, and the Town of Burlington, as applicable.

3. Coaches not adhering to the policies of the BYSA Board of Directors and/or in violation of the rules of the league or program in which his or her team is participating or of the Town of Burlington shall be subject to discipline in the sole judgment of the Board.

ARTICLE V: DISSOLUTION

In the event of the dissolution of BYSA the funds remaining after payment of all outstanding expenses shall be donated to the Recreation Department of the Town of Burlington for the purpose of furthering recreational activities.

ARTICLE VI: AMENDMENTS

1. All additions, deletions or changes to these Bylaws must first be submitted in writing to the Board of Directors for review and recommendation by a majority of members thereon for subsequent presentation to and action at the earliest available Assembly meeting next following the Board meeting where the proposed amendment was submitted and acted upon. The Board by unanimous vote of all members may waive the requirement to act first at a separate Board meeting.
2. Bylaw changes must be approved by a two-thirds vote of the Assembly.