

Ludlow Youth Soccer Association

BY LAWS

Article I. NAME

Section 1.01 The organization shall be known as the Ludlow Youth Soccer Association, Inc. and will sometimes be referred to as the Association, or L.Y.S.A.

Article II. OBJECTIVE

Section 2.01 The objective of the Association is to maintain and promote the interest of soccer and sportsmanship for youth. It is the intention of this Organization to lay down fair rules of play and strictly adhere to these rules for the benefit of all teams.

Article III. MEMBERSHIP

Section 3.01 Organization Membership:

- (a) Any responsible individual, 18 years or older, interested in the objective of the Association may be eligible for membership, subject to the rules and regulations and payment of annual fee as set forth by the Board of Directors.

Section 3.02 Player Membership:

- (a) The Association shall accept male and female membership through registration.
- (b) Membership will require the payment of an enrollment fee as set forth by the Board of Directors.
- (c) The Association shall accept membership from Ludlow residents first. Teams may add Out- of-Town players only when a roster has less than (15) fifteen players. If a roster has only 10 players, a coach may add a maximum of 5 players from out of Town; if a team has 13 players, its coach may add a maximum of two players from out of Town.
- (d) Whenever there are more than 15 but less than 30 players signed up, out of Town players may be added to the "B" team only.
- (e) Tryouts will be held in accordance with tryout procedures established by the coaches' committee and approved by the Board of Directors.

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Article IV. MEETINGS

Section 4.01 Regular scheduled monthly meetings will be called by the President.

Section 4.02 Special meetings may be called by:

- (a) Any five members of the Association who petition the Board of Directors, and
- (b) By the President in an emergency.

Section 4.03 Suggested order of business at meetings:

- (a) Roll Call
- (b) Reading of Minutes
- (c) Report of Treasurer
- (d) Communications and / or Bills
- (e) Report of Committees
- (f) Unfinished Business
- (g) New Business
- (h) Miscellaneous
- (i) Adjournment

Section 4.04 At a Board of Directors meeting, two thirds (2/3) of its members must be present for a quorum.

Article V. BOARD OF DIRECTORS

Section 5.01 The Board of Directors will consist of the President*, Vice President*, Secretary*, Treasurer*, Immediate Past President, plus five (5) elected members on the Board of Directors. The Office of Secretary and Treasurer may be combined. In the event the Immediate Past President cannot serve, an additional Board member shall be elected.

** Denotes members of the Executive Board*

Article VI. DUTIES OF THE BOARD OF DIRECTORS

Section 6.01 The BOARD OF DIRECTORS shall direct all policies of the Association. Resolutions and motions adopted at a Board of Directors meeting shall be in effect until they are rescinded, reconsidered, or varied by the vote of the majority present at a general meeting. The Board shall meet in order to set up an agenda to be followed at the general meeting.

Section 6.02 DUTIES OF THE EXECUTIVE BOARD:

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- (a) **PRESIDENT:** The President shall preside over and maintain order at all meetings of the Association, the Board of Directors and enforce due observance of the Code of Ethics and By-Laws. He/She shall see to it that all members of the Executive Board perform their respective duties, appoint committees, and perform all duties associated with the office of the President.
- (b) **VICE PRESIDENT:** The Vice President shall perform the duties of the President in his/her absence. In case of the resignation, death, or removal of the President, he/she shall assume that office and be in charge of publicity.
- (c) **TREASURER:** The Treasurer shall receive all monies due the Association and keep accurate record of the same. He/She shall be responsible for payment of any authorized expenses and keep records of the same. He/She will be responsible for collection of any monies due the Association as voted by the Board of Directors.
- (d) **SECRETARY:** The Secretary shall record all business transactions of the Association; keep records and attendance of the Association including minutes of meetings (regular and general).

A coordinator may be appointed by the Board of Directors when and wherever necessary to represent the Association in any or all League play and attend all meetings pertaining to League play. He/She will also appoint an assistant League Coordinator to fill in and assist at all functions.

Article VII. TENURE OF OFFICE

Section 7.01 All elected members of the Board of Directors including the Executive Board will serve for (1) year; a year being that interval of time from December 1st through November 30th of the following year.

Article VIII. ELECTION OF OFFICERS

Section 8.01 Elections will be held in October based on nominations by members of the Association. Successful candidates will assume office on December 1st of that year.

Section 8.02 Nominees for office must either verbally, or in writing accept the nomination before their name will be placed on the ballot.

Section 8.03 All voting will be done by written ballot.

Section 8.04 In the event there are no nominations or acceptances for a particular office, the Board of Directors will appoint someone to the vacancy.

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Section 8.05 For each office, the candidate polling the most votes of those present will be declared the winner. In the event of a tie, the remaining candidates polling the highest number of votes will participate in a run-off election. If it's still tied, the Board of Directors will, by written ballot, cast the deciding votes. If a tie still exists, the President will make the final and binding appointment.

Section 8.06 Only those members who have been with the Association for a minimum of 30 days may vote on the election of Officers.

Article IX. REMOVAL OF OFFICERS / MEMBERS / COACHES

Section 9.01 Officers, Coaches or Members whose conduct and behavior are such that they are detrimental to the Code of Ethics, By-Laws and /or Objectives of the Association may be removed from the office by a (2/3) majority vote of the Board of Directors.

Section 9.02 Any Member in good standing (one who has paid his/her dues) may initiate charges of removal against any Officer or Coach of the Association. The charges of removal must be submitted in writing to the Board of Directors and must include the signature of the person filing the charge.

Section 9.03 Upon receipt of the charge(s), the Board of Directors must initiate appropriate action within fourteen (14) days. Appropriate action is defined as any act or acts necessary for the Board of Directors to gather all pertinent facts concerning the charge(s). During the same 14day period, the Board of Directors will, in writing, notify the Officer or Coach against whom the removal charge(s) have been filed.

Section 9.04 If necessary, the Board of Directors will notify the affected parties involved of their findings at a special meeting within the 14 day period following the receipt of letter from the person or persons.

Section 9.05 Members of the Board of Directors shall not vote in matters or disputes where he/she or a member of the immediate family is directly affected. Immediate family to be defined as: Father/Mother, Brother/Sister, Daughter/Son, Wife/Husband.

Section 9.06 Any Board member missing three consecutive meetings without a valid reason will be asked to resign.

Section 9.07 Anytime a vacancy occurs in the Board of Directors, including the Executive Board, the President with the approval of the Board of Directors may appoint someone to fill that position.

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Article X. AMENDMENT TO THE CONSTITUTION AND BY-LAWS

Section 10.01 Any member in good standing may initiate, in writing, through the Board of Directors, action to amend the above Constitution and By-Laws.

Section 10.02 The Board of Directors will schedule the proposed amendment on the agenda for the next general meeting of the Association.

Section 10.03 The proposed amendment will be voted on at the next general meeting following the last reading.

Section 10.04 It will require a two-thirds (2/3) vote by the members present at the meeting to ratify the proposed amendment.

Article XI. SETTLEING OF DISPUTES

Section 11.01 The Board of Directors shall have the power to resolve any and all questions or disputes not covered by our Constitution or By-Laws.

Section 11.02 The Ludlow Youth Soccer Association, Inc. as a body will not support political or religious activities which do not pertain to the function and operation of the Association.

Article XII. ARTICLE 12: PLAYER APPAREL

Section 12.01 The official colors of the Association shall be Maroon and White Only.

Section 12.02 Uniforms shall consist of:

- (a) Jerseys & Shorts provided by the Association or Sponsor.
- (b) Socks; color as specified by the Board of Directors.
- (c) Soccer shoes or sneakers.
- (d) Shin pads are mandatory for games and practice.

***** THE ABOVE BY-LAWS ARE TO BE EFFECTIVE WITH FALL SEASON OF 1995**

