

Help Question:

What are the different Access Levels?

Help Answer:

SportsManager Access Levels

- Admin
- Organization Official
- User

*** *Admin – Has Full Access* ***

Feature	Org. Official	User
SportsManager General Features		
• View Info(seasons,leagues,adults,players etc.)	YES	YES
• Add Info(seasons,leagues,adults,players etc.)	YES	NO
• Edit Info(seasons,leagues,adults,players etc.)	YES	NO
• Delete Info(seasons,leagues,adults,players etc.)	NO	NO
• Download Spreadsheet Info	YES	NO
• Use Emailing(except Email Schedule)	YES	YES
• Email Schedule To Coaches/Parents	YES	NO
• Change default season/year (only for administrative purposes –does not affect public)	YES	NO
• Send emails to coaches to score games	YES	NO
• Roster Management	YES	NO, unless is assigned a team management position and has a Roster Management password
Schedule		
• Adding/Deleting/Editing Games	YES	NO
• Scoring Games	YES	YES, but can only for unscored games, cannot edit previously scored games
• View/Print Schedule	YES	YES
AutoScheduling		
• Create Auto Schedule	YES	NO
• View Blackouts	YES	YES
• Create/Edit Blackouts	YES	NO
• Delete Blackouts	NO	NO
• View AutoSch Reports	YES	YES
Registration		
• Customize Registration Setup	NO	NO

• Registration Wizard	YES	NO
• Registration Reports(except Money Transfer)	YES	YES
• Money Transfer Report	NO	NO

Public Access – When the site is first opened and you are not logged in you have public access. This allows you to register online and view basic info on schedules, standings, teams, playing areas, events, the organization, and allows sending an email to the organization. Separate links are provided for you to put on your website so the public doesn't have to come to your SportsManager site to view info.

Roster Management Access – If you are assigned a team management position and the Roster Management feature is turned on(set by the Admin) you can be emailed your own password and you will have access to your teams info. Roster Management can be set by the Admin to run in one of two modes: Full Access and Partial Access. Partial Access allows the viewing of your roster and the ability to email your team. Full Access allows this as well as the ability to customize your roster.