



Tantasqua Regional Youth Soccer

Board Meeting

MINUTES

MONDAY, APRIL 10, 2017

7:30 PM

BABA SUSHI, STURBRIDGE

ATTENDEES	<u>Board Representatives</u> Ian McGrath (Commissioner , Treasurer) Mark Michalak (Field & Equipment Director) Jack Keough (Head Referee) Doug Blakeley (Secretary) Kelly Parent (Coaching Director) Bill Bailey (Boys Travel Registrar) John Buday (Brimfield Town Coordinator) Lisa Hanrahan (Brookfield Town Coordinator) Heather Blakeley (Holland Town Coordinator) (arrived late) Peter Higgins (Wales Town Coordinator) <u>Excused</u> Megan Panek (Girls Travel Registrar) Jen Bailey (Sturbridge Town Coordinator) <u>Guests</u> None
CALLED TO ORDER	7:51 PM
MATERIALS	Agenda; Draft Minutes from Mar. 27, 2017 and Board Vote week of Mar. 27, 2017
NOTE TAKER	Doug Blakeley

Agenda topics

1. REVIEW OF MINUTES

D. BLAKELEY

DISCUSSION		
Move to accept Minutes of 1/9/2017 BOD Meeting: JBu – motion to approve as is; MM – second. Unanimous hand approval (UHA)		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Complete and File Final January Minutes to TRY Website	D. Blakeley	April 9, 2017

2. REVIEW OF EXTERNAL EVENTS

I. MCGRATH

DISCUSSION		
No attendees to MYS Workshop on January 28th. One attendee, NAME?, to Soccer Coaches Champions Clinic (Got E & F licenses). JK / Board will reimburse fee following one complete season following receipt of diploma.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Reimburse fee to clinic attendee	I. McGrath	May 30, 2017

3. FALL TRAVEL

M. PANEK / B. BAILEY

DISCUSSION	Registration
IM / Fall Travel Registration is open in May (May 1); close in June (June ?) MP / Why not open registrations with Rec signups?	

JK / Rec opens in May, but Sturbridge started opening in April.
IM / Make sense to start earlier?
MP / Yes – avoids confusion
JK / Open it too late causes problems with Registrars putting it into SM. Longer period is OK. Gives Travel Registrars just about a month.
IM / June 15 close, MAYS wants profiles in around 2nd week of July
JK / 3rd weekend in June is typical end date
BB / Sooner the better, for everything.
IM / When do we usually have the BOD meeting to decide the Fall teams?
JK / Usually 1st or 2nd week of July
BB / No team profiles for the Fall season
MP / Team profiles can be done to help sort teams, but information may be sparse.
IM / MAYS requires teams, then Treasurer goes in to upload teams from Tantasqua SM to MAYS SM (“register” teams)
IM / Field-wise, how do we communicate with owners of fields (i.e. Susan Norbacher with Brimfield Acres)?
JK / I usually see the owner quite often, but until we have a schedule, I don’t give notice. She has a general idea of when TRY is coming in.
IM / For other fields? Burgess?
MM / Field requests are now. Amanda from front office. All sports programs reps have a meeting. Only happens in Spring.
MP / Also have to ask TRHS for theirs. Rec can have the cage for free, but Travel will have to pay the fee. Closing the grass fields this fall.
IM / \$50 for cage rental.
IM / Out-of-town waivers have to be done
JK / Add/drop date is 1st week of August.
MP / Kids from outside of Tantasqua region (even school choice) need to get a waiver each season.
IM / TRY has had some kids who got waived out?
MP / Kids have reasons (like no U8 program, moved during mid-season, etc.)
IM / Any reason why not to open up Travel Registrations?
JK / I can open it up tomorrow – just click “Open”; can even do it by division. Any changes to fees?
MP / We changed them last year? Little debate about multiple kids.
BB / Recommend leaving it the way it is.
MP / Fee may need to increase if we are paying field rental fees for Travel.
JK / We will need the whole day for Rec. 6 hrs (min)
JK / Can only do Jr/Sr and maybe pee-wees in Cage. Can’t line the field.
JK / If we used remote locations (like Holland), then we’d have to suspend reffing program. Coaches would ref own games.
IM / So – fields needs to be decided this week.
MM / What’s the responsibility for obtaining field time?
BB / Jen Bailey as the Sturbridge Town Coordinator currently does it.
JK / Jen does the TRHS requests to secure practice time – then adds on games to request.
BB / I’ll let Jen know.
JK / I’d like to see the turf for the Jr/Sr games.
IM / Be a great sendoff to the kids who have played rec soccer. May have to suspend those ideas for one year to ensure fees are accurate.
MP / TRHS has hired personnel to police the fields and enforce the field rules. They will take the privileges away for infractions.
IM / Brookfield Town Coordinator for Lewis Fields
MM / Burgess Fields – Elementary is thinking about giving upper Burgess (right next to the parking lot) a rest. Not letting soccer or football use the grass outfield areas.
IM / U10s at Lewis, U14+ at Brimfield, U12 for Fall is open item.
MP / Town Barn an option?
BB / Town Barn is a dust bowl in fall.
IM / How do we find out about Holland?
HB / As the Holland Town Coordinator, we can take it. Rec meeting is next month.
IM / If Holland is available, let’s take it.
MM / If we did Holland, could put 4 Bantams and a U12 overlay. Scheduling would be difficult.
MM / Would like to explore if the lower field at Lewis would be available.
IM / We can agree that we will use Holland in Fall on Saturdays; all day.
IM / Guy in Brimfield who just purchased J&J antique show. Considering letting TRY use the fields
JK / I’ve been out inspecting those fields, but would be tough around antique show infrastructure.
IM / Could we put the Bantams out there?
HB / Tough part with putting the different teams at many remote fields. TRY presence is really needed.
MP / Jr High field is in hands of Buildings & Facilities subcommittee of the School Committee.
JK / Until we really know, tough to decide.
IM / Who is in charge of Town Barn?
MM / Sturbridge Rec Committee. New woman in charge – Annie _____ -
IM / That should be our last resort.
JK / Field across from Brimfield Acres may be open. Tom Faxon (also owns ‘Dealer’s Choice’) owns that one.
MM / To contact Tom Faxon.
HB / If there is ability to put Travel team on the turf, then can put the U12 on Brimfield Acres.
DB / Could you put two U12s on the current U14?
JK / Yes. Width is the minimum length for U12 (70 yards)
IM / We need to figure out field availability immediately.
BB / Will likely take until after break to get responses, etc.
IM / Please funnel all field responses back to me.
IM / Is there a field in Wales?
HB / Yes, but it is a lot of travel to get to Wales.

JK / Brimfield Elementary can't put in a full-size field. Can put in a U12 field, no U14s since Brimfield Elementary put in a well there.
 MP / Brimfield Elementary fields are tough with multiple users
 MM / Fall is a little different story.
 HB / Will definitely need to know how many fields will be available for the June meeting.

IM / Table registrations for May or June.
 IM / MYSa team payments follow MAYS registrations

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HB / Waiver for ages is going away. So, the odd/even number issue should be going away this coming Fall.

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BB / Go into SM, run a report and export into Excel. Add in evaluation scores and previous team affiliations. Figure out how to fit in new registrants.

MP / Every fall, you've got potentially half of each travel team aging up.

BB / Complexity of Fall to Spring is who comes back who didn't play Fall. Some kids only play Spring. We build massive spreadsheets.

MP / Late registrants are not much of a problem in Fall; Spring really isn't "soccer season" in people's mindsets.

BB / Once you do manipulation of spreadsheets, the recruiting and late registrations really mess up the math.

IM / At that point, we need to send out those "sorry" emails to the late registrants. Whenever the BOD approves the teams, the Div1 program is shut down, period. Div2 and Div3 can stay open based on need. We need to stick to the rules so the TRY community is on board.

DISCUSSION Uniforms

MP / Who is taking over uniforms?

IM / On the timeline – who is going to look into

MP / We've done one set of seasons with the current kit.

DB / It's on the registration

MP / U16 girls did not order the "new" uniforms.

BB / If you need a new uniform, need to tell us.

MP / Uniforms have a six-week lead time. Unable to grab people right in the moment.

MM / Is there a link to the clothier on the website?

IM / Two issues – assigning of numbers and making sure uniforms are ordered. Kelly has done the uniforms most recently; I don't know how she does it. I think one batch.

JK / She got the numbers at tryouts.

MP / Even birth year gets even number, odd birth year gets odd number.

BB / Problem is when kids move up a year. And, when late registrants come in, Registrars have to manually notify Field & Equip Mgr of the new registrants who need new uniforms.

HB / We can buy extra uniforms (like the 90-series) to be used in emergency and then returned to TRY stock when the player's ordered uniform comes in.

BB / TRY may need a reserve to buy in bulk so we are not having parents pay \$4 to buy \$7 socks.

HB / Still have to have some on hand. Still sell them.

MM / we have some reserves.

MM / I'll assign the numbers as the Equipment Mgr.

IM / Are we under contract with Challenger?

MP / We were doing it to make things "easier"

BB / For Rec, it's not that hard to sort the uniform kits per kid.

MP / I also think that the particular color we are ordering is a special order.

JK / it was actually backordered.

MP / We voted on the color earlier

IM / Challenger did give TRY a \$1,400 credit based on the sales.

BB / In trying to build the brand, parents can go individually to get that stuff rather than do it ourselves.

IM / Baseball is looking at Blue Sombbrero; Jack is looking at Sports Engine

JK / Which can do everything... There is a new thing in SM where you can do a one-time data transfer. Late registrations would have to be done manually.

IM / Lending more credence to hard registration dates.

JK / Registrations from MYSa can be done from SM (might be missing DOB fields). All other player info can switch over. Only thing SM would have to be used for is schedules and rosters.

IM / Overall, assigning uniforms and numbers would be in late spring. Treasurer then to order uniforms by mid-summer.

JK / Would make sure registrations have mandatory "do you have a uniform" question

DISCUSSION Field Setups

IM / Field porta-potties

MM / Is it my responsibility?

JK / That's equipment

MP / Tracy

JK / Contact each town/field coordinator to determine. We need to have at least one handicapped

DB / Who's the vendor?

IM / Slim's is current vendor (they bought A-1).

MP / Do we bid this out?
IM / Agree – should reconsider vendor selection. I think the porta-potties have been ordered by Kelly.
MM / Will confirm they've been ordered and when they are coming.

IM / Field setup. Nets?
JK / Equip Mgr schedules days to do nets. Either pick day for volunteers, or pay someone to do it. Don't feel bad to hire someone to do it.
IM / Kids are looking for Community Service hours.
MM / Then Equip Mgr looks at condition of equipment during take-down. Looking into a net repair kit.
JK / If net is ripped, replace it.

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IM / Insurance waiver?
JK / A copy should go directly to the field owners. You may have a copy. If the owner's name is on it, make sure they get it.
JK / Only other information would be complaints that go up to MAYS that they deem need to be sent back down to town organization.
HB / Do we need to try to set dates right now or Rec?
IM / I will float some dates out. Determined at next BOD meeting (May).

DISCUSSION	Coach Assignments	
MP / Bylaws need to be updated to more accurately reflect Registrar responsibilities. BB / Custom has been to sit down with coaches to confirm rosters. Lot of communication. MP / Will Registrars still do coaching and player cards? Will Coaching Director do them going forward? IM / We'll figure out for Fall and next year. JK / Coach passes were sent to the CORI contact by MYSA. Only coaches with current CORI check get a coaching card. BB / Coaches Meeting for Rec divided by age groups. In Sturbridge, they try to give out equipment at the same time to encourage participation. MP / Had Travel Coaches' meeting in past. JK / Had it once – was discontinued. IM / I would like to do that again – in August. Can't make it mandatory, but would be good to incentivize attendance to introduce BOD, rule changes, etc. JK / If those badges don't come to the coaches, the referees were told to look for them, but not needed. Coaches definitely need the coach passes from the Rec.		
DISCUSSION	Schedule & Milestones	
JK / Travel In 2017: Jan 14 placement profiles. All teams in SM. Jan 29 – MAYS BOD meeting for placement (internal meeting). Feb 27 Add/Drop cutoff; field blackout dates set. Feb 28 – scheduling starts. March 3 – all players/coaches in SM; Registrars start approving rosters; waivers in. Mar 26 – Coaches & Town MAYS Rep meeting. April 1 – first game; April 8 – postponements need to be reassigned. May 20 – rosters freeze. June 4 – end of season. June 10 – MAYS playoffs. June 23 – MTOC. July 23 – All in SM. Aug 6 – Add/Drop cutoff Aug 12 – waivers; blackout dates. Aug 26 – 1st game. Nov 4 – last game. Nov 19 – AGM. JK / MAYS Rep is only one who can cancel games. Has to attend MAYS meetings. Tracks the rescheduling. The April 1 games should have already been rescheduled by now. Sending reminders. IM / Only 14 new adults in TRY for Spring. JK / I can also get in touch with other Town Reps / Away Coaches for rescheduling.		
DISCUSSION	Team Composition	
A) Team Numbers: U10 (3); U12 (3); U14 (2); U16(1) B) Coaches: BB / Multiple coaches per team except for Habermeyer (U14). Heard MacConnell and Jeff Ardis will assist Habermeyer. IM / Habermeyer going to ask Alphonso to assist BB / One roster not yet approved (U16). Working on one photo. Registrations – some late signups turned away. Making note that – in Fall – contact those late registrants.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Get with Jen Bailey regarding TRHS Field Rentals	M. Michalak	
Discuss Rental of TRHS Stadium Field for key TRY Events (opening jamboree, fundraisers, etc.)	I. McGrath	
Get Porta-potties for home fields	M. Michalak / K. Parent	

4. RECREATION SEASON – FALL 2017

I. MCGRATH

DISCUSSION	Referee Training	
IM / So – ref training. JK / End of August. Information to sign up is on the TRY website. I put the inquiries onto an email list then send out a mass invite. Only requirement is at least 11 years old and goes to the training. ... IM / Should we have someone under you to start training to allow you extra time from Head reffing duties? JK / 2018 is my target date. DB / I thought of Jeff Ardis. JK / That would be a good guy to consider. IM / Let's really think about this to give you guys some time. JK / I used to have several guys coming in to do a game or 2 for me. I keep the Jr/Sr games as it should be a FIFA-Certified ref for those games. Not comfortable otherwise. If I can get those breaks again, that would be nice. IM / Maybe we want to pay more. JK / Refs get paid - \$30 for Jr/Sr games. MAYS games are \$75. DB / To make the Ref payment go further, we need to make sure the Head Refs are just reffing. JK / Maybe there has to be something to get Town Coordinators there, or a designee. HB / We also need to communicate what the TRY reps are supposed to do on those Rec days. JK / Pete, as Wales Town Coordinator, monitors all his town coaches and that helps out a lot. JK / There's things in the bylaws like equal playing time, trying different positions, etc. that aren't communicated out or 'enforced'. Needs to bring some 'fun' back to the program and give every team an equal chance.		
DISCUSSION	Milestones & Schedule	
JK / Dates – Rec: Meeting in Jan; set all dates for Rec. Apr-May is all signups for Rec; closed June. Any BOD meeting at that time would discuss equipment ordering for Rec. Meeting beginning of June would be team numbers, names to begin sheudling. Who is doing concessions, etc. August – time to set up the fields (line, goals, etc.); set up by Equip Mgr. Rec coaches meetings end of August. Determine who is lining the fields end of August. Sept-Oct all games. Nov – early – goal breakdown. All equipment for TRY back to shed, etc. DB / Also set Revs Field Day		
DISCUSSION	Special Events	
BB / With Revs, want to land on a TRY night at Gillette? 13 of May at 7:30. Rec Jamboree – Sept 9th. JK / Also want to work with the soccer balls at the Jamboree. IM / Will see if we can get the stadium that day. MP / Stadium is also available at night.		
DISCUSSION	BOD / Coordinator Support on Game Days	
HB / Needs to be stressed to the Town Coordinators to be in attendance the fields during Rec Saturdays. Or, designate someone. DB / Presence has been reduced to small subset of TRY BOD. MM / If Rec is on remote fields, we'll have to have sign-up sheets. JK / For Head Referee – that person is there all day long. Schedule the ref classes, run the ref classes (on staggered Sat). Ref equipment. Assess referees. Coordinate field layouts and locations with Equip Mgr. Manage games on Sat, or have senior person to manage younger refs. Brief Coaches at Coaches' Meeting. Close fields in the event of a rainstorm, etc. following opportunity by Town Coordinator to close fields ahead of the day.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Kickoff Jamboree Scheduling	I. McGrath	

4. REVIEW OF OUTSTANDING / PENDING ACTION ITEMS

D. BLAKELEY

DISCUSSION	BOD Meeting Nights		
JK / Historically, meetings were typically Wed/Thurs, but moved to Mon to accommodate. IM / Mondays typically work best for me, just because I travel.			
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE

5. NEW BUSINESS

DISCUSSION	DB / Need to table idea for tapping into local brewers / wineries who want to do something with part of profits for community . Many of those businesses have soccer relationships.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Motion to Adjourn @ 10:18 PM. Seconded. UHA

ATTACHMENTS	1. Agenda
SPECIAL NOTES	TRY BOD Meetings will be 3 rd Monday of each month, unless otherwise stated. May's meeting will be May 8 th .