

Moniteau Youth Baseball and Softball Association Bylaws

Article I – Members

1.1 Members shall be defined as any player under the age of 18 and the parents of any player who within the previous 12 months has completed registration to play baseball or softball with the Moniteau Area Baseball and Softball League.

1.2 Registration shall be deemed completed upon submission of a signed completed registration form or completed online registration form along with the appropriate fees and acceptance of same by Officer of the League.

Article II – Meetings

2.1 Regular Meetings shall be held at a place agreed upon by a majority of the Board of Directors. The Board of Directors should attempt to meet on a monthly basis. Upon approval of the Officers and notification of the entire Board of Directors, meetings may be rescheduled due to scheduling conflicts.

2.2 Special Meetings- Special Meetings may be held by the President at the request of the majority of the Officers to conduct special League business or to address or act on issues of special concern with 24 hour notice to the Board of Directors. Any decisions made at a special meeting will be on agenda of next regular meeting to be approved or disapproved. A special meeting is designed to handle a special situation, not to change rules, bylaws or operations. Special Meetings shall be held at a time and place agreed upon by the President and the Officers.

2.3 All actions of the Board shall be by majority vote of the Board members present unless otherwise defined by the By-Laws and Constitution. Seven of the nine members of the Board of Directors shall constitute a quorum for transacting business at a meeting, provided that at least two of such members are Officers with one being either the President or Vice President.

Article III - Election of Officers

3.1 An annual picnic will be held each season. The President, Vice President, Treasurer and Secretary will be elected by the Members of the League at the annual picnic. These positions will be 2-year terms with the election of the President/Secretary and Vice President/Treasurer on alternating years. Upon adoption of these By-Laws, the Vice President/Treasurer will be up for election in the next election. Date, time and location of the annual picnic will be determined on a yearly basis. Newly elected Officers term will begin September 1" of that year.

3.2 With the initial merger of all Moniteau area programs and instituting the Moniteau Youth Baseball and Softball Association, three board members from each community will make up the inaugural board. President and Treasure will have a three-year term and the Vice President and Secretary will serve a two-year term. Officers sitting on this board will also be staggered and voted for on odd an even year. All offices will stay in place for two years initially

3.3 For the purposes of voting, the parent/guardian of each family will receive one vote. Elections will be held by secret ballot passed out to eligible voters. The counting of the ballots will be done by any encumbered member of the Board of Directors present.

3.4 Any Board member may be removed from the Board of Directors by 2/3 majority vote of the entire Board of Directors present at the meeting where the removal of such member is on the agenda. Removal may be for continued absence at meetings, with good cause, lack of interest, or any reason in conflict with the Constitution or Bylaws.

3.5 Vacancies which occur by either resignation or removal of a Board member will be filled by the

present Board of Directors appointing a new replacement. The board will have an Alternate board member with no voting privileges, this Alternate Board member will automatically take the place of a resigned or member voted off of the current board.

In the case of a vacancy created among the Officers, an election will be held by the entire Board of Directors. Candidates to fill the Officer's vacancy will be taken from the remaining Board of Directors and another appointed person will fill the vacant Board of Directors remaining term. The exception will be the office of President, which may be assumed by the Vice-President, Treasurer or Secretary, in the respective order, if they so desire. In this situation the vacancy of their previous position will filled by the above described method with board voting new officer to take the open position.

3.6 Any Member or person from the community, 18 years of age or older, can serve as an Officer or Director.

3.7 At the first meeting following the annual election of Officers, the Board of Directors shall receive a report from the outgoing/current President showing the amount of property owned by the League; the amount of monies applied, appropriated or expended during the past spring and summer and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made; and the names and places of residence of the Members who have been admitted to membership in the League during the year. The report shall be entered in the minutes of the following Board Meeting.

Article IV - Board of Directors

**4.1 The Board of Directors shall include:
Elected Board:**

**President
Vice President of Baseball
Vice President of Softball
Treasurer
Secretary**

5 elected Officers

4 Members will make up the Board of Directors.

1 Alternate member with no voting privileges.

Article V - Duties of Officers

5.1 The President shall preside at all meetings of the League and at all meetings of the Board of Directors, shall serve as the Chief Executive Officer of the League, shall be an ex-officio member of all standing and special committees, maintain or appoint an Officer or Director to maintain the website and shall perform such duties as are normally associated with the office of president.

5.2 The Vice President of Baseball/Softball shall perform such duties as may be assigned by the President, shall otherwise assist the President in the performance of the President's duties, administer the activities of their Respective groups, and shall preside at meetings in the absence of the President. The Vice President shall be charged with the responsibility of ordering and purchasing uniforms and playing equipment for the League; the distribution of equipment among the League teams; the collection, inventory and storage of equipment during the off-season, and preparation of such reports and suggestions as needed by the Board of Directors for budgetary action.

5.3 The Secretary shall have custody of the Constitution and By-Laws, and all other records of the League; shall keep an accurate record of the meetings and other activities of the League and of the Board of Directors; shall be responsible for all correspondence on behalf of the League, shall be responsible for receiving USPS mail or assign that responsibility to another Officer or Board of Director, and shall transmit all records and correspondence to any person elected to succeed him or her in that office.

5.4 The Treasurer shall receive and disburse all funds with the approval of the Board of Directors, shall keep an accurate account of all funds received and disbursed for the League, shall prepare the budget, shall submit a financial report at all regular meetings and at such other times as may be requested by the President, shall compile an annual report of League finances, shall provide the books of the League and such other documentation as requested to the Review Committee for the annual review, shall make financial reports in compliance with any Local, State and Federal laws, and shall transmit all financial records to any person elected to succeed him or her in that office.

5.5 The Officers, along with the Board of Directors, shall be responsible for the recruitment of concession stand volunteers and manager(s) should the Board of Directors decide to operate the concession stand that year. The goal will be for the concession stand manager and volunteers, with an assistance of the Officers and Board of Directors, be responsible for the day to day operations of the concession stand, maintenance and cleaning of stand and equipment. If a concession stand manager is not appointed, all members of the Board of Directors and the Officers shall be responsible for the concession stand. Each Director/Officer shall be assigned one week responsibility on a rotating basis. This responsibility includes opening and closing the stand, purchasing food and supplies, counting money receipts and providing them to the Treasurer, paying umpires and parents, keeping appropriate records, cleaning the stand and equipment and managing parent volunteers.

Article VI - Elected Board of Directors

6.1 Should there be no candidates for one or more of the Director position at the annual picnic, the Officers shall actively seek out a sufficient number of applicants to meet the needs of the League. Appointment of the candidates proposed by the officers shall be subject to majority vote of the Board of Directors,

6.2 The Board of Directors shall select a list of persons from the community or Members for approval by the Board of Directors to serve as coaches. Once a preliminary list is approved, final selection of the coaches will be by majority vote by the Board of Directors, Care shall be taken by the Board of Directors to select those persons who display appropriate temperament, baseball aptitude, general morals and teaching skills as consistent with the values of West Sunbury Baseball League,

- The Directors will be expected to attend any League meetings for his/her respective League,
- The Directors will be responsible to coordinate any tournaments or playoffs,
- The Directors will be the point of contact for disputes, concerns and issues in their respective leagues. The director will bring disputes, concerns and issues to the Board of Directors when needed.

6.3 The Board of Directors may amend the Director Duties and responsibilities with a Majority vote of the entire Board of Directors.

Article VII - Financial Policy

7.1 Dues will be paid at the discretion of the Officers and Board of Directors relative to the leagues Chosen for participation.

7.2 Insurance will also be paid according to the requirements of each league as well as our League insurance which will be maintained in accordance with proper business risk management practices.

7.3 Registration Fees and late fees will be set each year by a majority vote of the Board of Directors.

7.4 Umpire fees may be paid from concession stand profits. The Board of Directors will set umpire fees on a yearly basis. Umpires or coaches will sign for all payments.

7.5 All Officers will have authorization to sign checks or make purchases for the League. Checks will require two signatures, one being the Treasurer.

7.6 A financial report will be prepared on a monthly basis and yearly basis of all expenditures. An audit will be conducted and a report to file for the 501c3 with an accountant by the treasurer.

7.7 Fundraisers will be done at the request of the Board of Directors majority decision. All player Members may be required to participate in accordance with League guidelines or give up the right to play in games.

Our Charitable organization will obtain a small games of chance license to participate in fundraisers per the Butler County Treasures office. The SGOC will be used to support the baseball and softball needs for this organization as well as its members. to fund any person or family in need of help to register or become members of this organization. All equipment, field maintenance and activities related to baseball and softball of the moniteau youth community.

7.8 Sponsors for all teams will be solicited each year. The fee for sponsorship will be determined by the Board of Directors.

7.9 Player Members must pay registration fees and participate in mandatory League fund raisers. Other requirements will be to have active participation by the parents in helping with the concession stand. Each player Member will be required to provide an adult to work the concession stand as many times as is required by Board of Director guidelines.

7.10 The Board of Directors shall decide all financial matters pertaining to the League, bearing the responsibility to conduct the financial affairs of the League in a sound, business-like manner.

Article VIII - Special Committees

8.1 Special Committees may be appointed by the President and approved by the Board of Directors for such special purposes and with such authority as deemed necessary and shall serve for such time as the President determines. Committee duties and responsibilities are to be outlined at the time of appointment.

Article IX – Rosters

9.1 There will be no boundaries set against perspective players, the exception being League Association rule which could mandate preset boundaries. **Out of district players will be placed on a waiting list, if roster spots are available after signups and a determination is that more players are needed.**

9.2 There will be no discrimination against any player due to race, creed, color or physical disability. The Officers and Board of Directors reserve the right to place individual children in different age bracket and/or require special safety equipment in cases where a child's safety or welfare may be jeopardized by a physical impairment or other handicap. At all times, the decision to enforce equipment or other arrangements will be made to protect the welfare and health of the child.

9.3 No additions will be added to the Rosters without the approval of the Officers.

9.4 Player age deadlines shall be determined **by USA Softball** and the Little League Rulebook or appropriate League Association.

9.5 Methods of Team Roster selections shall be determined on a year to year basis by the Board of

Directors. Players may petition the League to advance to the next age bracket prior to the player reaching that age. A majority vote of the Board of Directors is required to authorize this advancement.

Article X - League Regulations

10.1 Member parents/guardians and players will be held to a Player / Parent Code of Conduct. The Board of Directors will adopt a Player / Parent Code of Conduct and require that Member parents/guardians read, agree, sign and abide by the Player / Parent Code of Conduct. Violations of the Player / Parent Code of Conduct will be dealt with as prescribed by the Parent Code of Conduct.

10.2 The removal or suspension of a Member player from the program must be by 2/3 majority vote of the entire Board of Directors. Removal or suspension can only be for reasons which violate the Constitution, Bylaws, Player / Parent Code of Conduct or for lack of participation in the League.

10.3 Coaches shall be responsible for Member player behavior. Profanity or unruly behavior will not be tolerated. Coaches may discipline the player for inappropriate behavior or attendance by sitting them out during games. A Member player may not be removed from a team without first meeting with the Member parents/guardians and issuing a warning. Then if behavior problems continue, a Special Meeting of the Board of Directors will be called to hear the circumstances. A 2/3 majority vote of the entire Board of Directors will be taken after all parties have been heard given an opportunity to be heard.

10.4 Rules for the most part will be played in accordance with **the USA Softball** and Official Little League Rulebook. Exceptions will be noted in writing and agreed upon with the other Leagues in which the Board of Directors has elected to participate.

Article XI – Coaches

11.1 A maximum of 1 Head Coach, **Assistant Coaches** and a Score Keeper will be allowed on each team or in accordance with the rules of each League. All coaches will be voted on by the Board of Directors.

11.2 Coaches shall be responsible for Member player behavior. Profanity or unruly behavior will not be tolerated. Head Coaches may discipline the player for inappropriate behavior or attendance by sitting them out a game. Coaches are responsible to report any incidents to the Director of the League, President or Vice President prior to the next game.

11.3 All head and assistant coaches will be required to sign a Coach's Code of Conduct prior to each season as drafted by the Board of Directors. Violations of the Coach's Code of Conduct may result in removal from coaching. Any Coach may be removed by 2/3 majority vote of the entire Board of Directors present at the meeting where the removal of such Coach is on the agenda. The Coach will be given an opportunity to be heard prior to the vote.

11.4 All head and assistant coaches and anyone else deemed appropriate by the Board of Directors will be required to complete and pass background checks as required by Federal, State, and Local laws, insurance requirements, and/or Board of Directors requirements.

11.5 All head and assistant coaches will be required to complete field maintenance as determined by the Board of Directors on a year to year basis. Failure to complete the field maintenance may result in removal from coaching.

Article XII - Amendments and Dissolution

12.1 These Bylaws may be amended by 2/3 vote of the Board of Directors at a special Bylaws Amendment Meeting called for that purpose. A special Bylaw Amendment Meeting shall only be called by a majority vote of the Board of Directors.

12.2 These Bylaws may be dissolved for the purpose of creating new Bylaws or new League by 2/3 vote of the Board of Directors at a special Bylaw Dissolution Meeting called for that purpose. A special Bylaw Dissolution Meeting shall only be called by a majority vote of the Board of Directors.

12.3 Upon vote of Dissolution by the Board of this organization the Treasurer will disperse all monies to the Moniteau Scholarship Fund through Moniteau High School, West Sunbury, PA to continue the mission of supporting the Moniteau youth.

Article XIII - Roberts Rules

13.1 The rules contained in the most current edition of "Roberts Rules of Order" shall govern League meetings and meetings of the Board of Directors and League Committees in all cases in which they are applicable and not inconsistent with these By-Laws and any special rules of order the League shall adopt to facilitate the governing process of such League meetings.

Article XIV - Trophies and/or Awards

14.1 Trophies and awards shall be selected and awarded as determined from time to time by the Board of Directors.

14.2 All team trophies received through tournament play after the regular season play will become the property of the Moniteau Area Baseball and Softball League for display as deemed appropriate by the Board of Directors.

Article XV – Field Usage

15.1 With the merger of all the Moniteau community Baseball and Softball organizations, The Moniteau Youth Baseball and Softball Association SHALL make it a priority to utilize all community fields and or parks for practices and games. It is imperative to maintain each and every community in the evolvment of games to ensure every community and its residents have an opportunity to participate at their local park. The Following community fields shall be used and made available by and for the Moniteau Youth Baseball and Softball Association. There will be no exceptions to this rule.

- **West Sunbury**
- **Marin Township**
- **Eau Claire**
- **North Washington**

President _____

Vice President _____

Treasurer _____

Secretary _____

Board Members _____
